

BULK PICKUP – Bulk pickup is usually on the second Tuesday of each month. However, you should check in our Newsletter or with the Administration Office for the correct date. The following items will not be accepted: electronics, glass, mirrors, paint cans, x-rays, construction materials. If items are small enough, they must be put in clear bags. Black bags will not be accepted. Empty cardboard boxes will be accepted. Bulk items should not be put out until the Monday night before the bulk pickup day.

EMERGENCY EXIT DOORS – are just that – emergency exits! Those doors in the clubhouse are not to be used to enter the pool area. They are alarmed and you are subject to a fine if you use them. Don't forget: video cameras are in use!

GARBAGE PICKUP – On Tuesday – blue bags and clear recycle bags. On Friday – blue bags only. Bags should not be put out until 5:00 pm the night before pickup.

LANDLORDS – Please remember that you cannot lease your property within one year of its purchase. The Board must approve any and all leases and tenants. An application must be made with the Applications and Approvals Office.

MAIL SAFETY – It is highly recommended that you do not place your outgoing mail in the mailbox in front of your home. We are aware of individuals removing that mail. The best way to protect yourself is to bring your mail directly to the Post Office or put it in the blue mailbox outside the main clubhouse on 85th Terrace. This is the safest way to ensure your mail will arrive safely. Conversely, your incoming mail should be removed from your mailbox at your first opportunity.

MODIFICATIONS – If you are planning any modifications to your home or plex, you **MUST** complete our paperwork and that modification **MUST** be approved by the Board **BEFORE ANY WORK IS STARTED**. Those modifications include but are not limited to: windows, doors, garage door, gutters, patio, interior upgrades, electrical, air-conditioners, driveways, plumbing and the like. You should call the Administration Office (954-473-8219) during our normal office hours and they will set up an appointment for you with the appropriate Director.

The City of Plantation requires permits for most modifications, including plumbing and electrical work. A permit assures that the work is done properly and to City Code. This is for your protection.

PLUMBING PROBLEMS – In an effort to avoid plumbing problems, do not flush cigarette butts, flushable cleaning wipes, paper or cloth towels or diapers. Please only flush toilet paper.

ROOFS – Lauderdale West repairs or replaces all roofs in the Community for normal wear and tear. Single family homeowners **MUST** have homeowner's insurance with fire and hurricane coverage. **NO ONE IS PERMITTED ON ANY ROOF EXCEPT LW APPROVED CONTRACTORS**. Violators may be subject to a fine and for the cost of any repairs.

SHUT OFF VALVES – If you are remodeling a kitchen or bathroom, it is your contractor's responsibility to move the shut-off valves for easy access.

May 17, 2019